

Chesapeake Conference of Seventh-day Adventists
Job Description
School Bus Driver

Job Summary

Ensure the safe and orderly transportation of students on assigned bus route. Operate school bus that transports students and other personnel to and from schools or other designated locations.

Responsibilities, shall include, but not limited to the following

- Observe all traffic laws and safety regulations for school buses
- Maintain safety precautions when students are boarding and departing the bus
- Maintain appropriate student management and report student incidents to the appropriate supervisors
- Follow assigned route and adhere to set schedules
- Complete pre-trip and post-trip inspections and submit work orders as necessary
- Communicate with department personnel, school personnel, and parents about student behavior while on the bus
- Keep assigned bus clean and fueled
- Properly operate all assigned communications equipment
- Report all accidents, vehicle damage, and student injuries as they occur
- Complete and submit all required reports and documentation

Education/Experience/Credentials

Valid CDL (Class B with Passenger Endorsement). Must be able to pass DOT mandated physical exam. Must be 21 years old. Ability to follow written and verbal instructions in English. Acceptable driving record. Maintain emotional control.

Working Conditions

Continual sitting, reaching, and repetitive hand/arm movements. Ability to work indoors and outdoors; moderate exposure to extreme temperatures and vehicle fumes.